



**Fast track your financial reporting  
with pre-configured BI Publisher  
templates**



BeLife is a financial systems consultancy and Oracle Gold partner. We have developed a library of pre-configured BI Publisher templates to enable you to fast track your financial reporting.

## What are pre-configured BI Publisher templates?

BI Publisher makes use of standard Microsoft Office software to format report layouts and to present reporting information. Whilst little programming knowledge is required for your end users to design and create reports, we have developed a comprehensive library of financial report templates to save you both time and money by eliminating the need for you to develop these reports yourselves.

Our pre-configured templates mirror the Standard Reports found in Oracle Financials but rather than presenting the data in a text based format, our templates output directly to Excel, MS Word, PDF or HTML for further analysis. They are designed to provide all the standard financial information your organisation will need, including:

- Accounts Payable
- Accounts Receivable
- Assets
- Cash Management
- General Ledger
- Purchasing

## Pre-configured BI Publisher templates will benefit your organisation by enabling you to:

- Get up and running with BI Publisher instantly and effortlessly: you will be able to utilise the benefits of BI Publisher from day one with maximum impact.
- Reference standard Oracle E-Business Suite (EBS) table information 'straight out of the box' ensuring that your financial reporting is 100% accurate.
- Save significant time and money by allowing you to both easily amend the pre-configured report templates to create new report templates and to focus your resources on creating and developing more tailored reports.
- Improve your brand image by using our templates to deliver professional, branded reports, letters and statements to users, suppliers and customers.

## Why BeLife?

Through our provision of expert training, coaching, consultancy and implementation in BI Publisher and Oracle Financials, we have gained years of experience in understanding both the financial needs of organisations and the capabilities of BI Publisher. Our templates have therefore been designed with the needs of our clients in mind and we offer the most comprehensive BI Publisher reporting library available in our industry. Not only that but we certify that every template is error free, ensuring that your end users receive the most accurate financial reports possible.

To ensure you receive maximum benefit from the templates you choose, we offer two types of installation:

- Standard Implementation, in which we complete the full installation and set-up of templates on your behalf.
- Implementation Workshops, whereby we coach you through our implementation, thereby encouraging knowledge transfer to your team and practical, hands-on learning.

Standard Implementation	20 templates: £1,000	60 templates: £2,900	120 templates: £5,500
Implementation Workshops	20 templates: £1,600	60 templates: £3,500	120 templates: £6,750

*VAT, travel and accommodation costs are additional.*

## Accounts Payable Templates

Accounts Payable Trial Balance	AP007	Recurring Invoices Report	AP085
Final Payment Register **	AP027	Stopped Payments Report **	AP088
Invoice Aging Report	AP032	Supplier Mailing Labels Report **	AP090
Invoice History Report	AP038	Supplier Open Balance Letter	AP092
Invoice on Hold Report **	AP039	Supplier Paid Invoice History	AP093
Invoice Register	AP040	Supplier Payment History Report	AP094
Payables Accounting Entries Report	AP060	Suppliers Report	AP095
Payment Exceptions Report	AP067	Tax Audit Trail **	AP096
Payment Register	AP069	Unaccounted Transactions Report **	AP103
Posted Invoice Register **	AP073	Void Payment Register	AP109
Posted Payment Register **	AP074	Payment Distribution Report **	AP118
Preliminary Payment Register **	AP075		

## Accounts Receivable Templates

Account Status Report	AR001	Disputed Invoice Report	AR064
Aging: 4 Buckets Report	AR006	Dunning History Report **	AR065
Aging: 7 Buckets Report	AR007	Incomplete Invoices Report	AR070
Aging: 7 Buckets Report – By Account	AR008	Journal Entries Report *	AR076
Aging: 7 Buckets Report – By Amount	AR009	Past Due Invoice Report	AR084
Aging: 7 Buckets Report – By Collector	AR010	Receipt Analysis – Days Late Report **	AR091
AR Reconciliation Report	AR014	Receipt Promises Report *	AR094
Billing and Receipt History	AR031	Sales Journal by Customer	AR106
Billing History Report	AR032	Transaction Detail Report	AR113
Collection Key Indicators Report *	AR042	Unapplied and Unresolved Receipts Register *	AR119
Customer Listing Detail Report	AR054	Unposted Items Report	AR120
Customer Listing Summary Report	AR055	Tax Reconciliation Report **	AR129
Customer Open Balance Letter	AR057		

## Assets Templates

Account Reconciliation Reserve Ledger Report	FA001	Delete Mass Additions Preview Report	FA052
Asset Additions by Cost Center Report	FA012	Drill Down Report *	FA056
Asset Additions Report	FA013	Fixed Assets - Reserve Summary Report	FA127
Asset Category Listing	FA015	Fully Reserved Assets Report	FA067
Assets by Category Report	FA030	Mass Additions Create Report	FA076
Budget-To-Actual Report	FA035	Mass Additions Posting Report	FA080
CIP Assets Report	FA040	Tax Additions Report	FA118
Cost Adjustments by Source Report	FA047	Unposted Mass Additions Report	FA125

## Cash Management Templates

Bank Reconciliation	CE020	Cash Forecast Report	CE007
Bank Statement by Document Number Report	CE002	Cash Forecast Template Listing	CE008
Bank Statement Detail Report **	CE003	Cash In Transit Report **	CE009
Bank Statement Summary Report	CE004	Cleared Transactions Report **	CE010
Bank Transaction Codes Listing	CE005	General Ledger Reconciliation Report	CE011
Batches Available for Reconciliation Report	CE019	Purge Cash Forecasts Report	CE018
Cash Forecast Execution Report	CE006	Transactions Available for Reconciliation Report	CE012

## General Ledger Templates

Account Analysis Report	GL001	Rollup Detail Listing	GL074
Account Analysis Report with Payables Detail **	GL002	Rollup Range Listing	GL075
Account Analysis Report with Subledger Detail **	GL003	Segment Values Listing	GL080
Account Hierarchy Report	GL004	Summary 1 Trial Balance Report *	GL081
Budget Trial Balance Report	GL016	Summary 2 Trial Balance Report *	GL082
Detail Trial Balance Report	GL032	Summary / Detail Budget Report	GL083
Expanded Trial Balance Report **	GL037	Tax Journals Report	GL085
General Ledger Report	GL046	Unposted Journals Report *	GL091
Journal Line Report **	GL056		

## Purchasing Templates

Blanket and Planned PO Status Report	PO004	Purchase Order and Releases Detail Report	PO039
Buyer's Requisition Action Required Report	PO006	Purchase Order Commitment Report	PO040
Expected Receipts Report	PO014	Purchase Order Distribution Detail Report **	PO042
Invoice Price Variance Report	PO019	Purchase Price Variance Report	PO043
Item Detail Listing	PO020	Purchasing Activity Register	PO046
Item Summary Listing	PO021	Uninvoiced Receipts Report *	PO071
Matching Holds by Buyer Report	PO024	Unordered Receipts Report **	PO074
Open Purchase Orders By Buyer Report	PO026	Vendor Price Performance Analysis Report	PO076
Open Purchase Orders By Cost Center Report	PO027	Vendor Purchase Summary Report	PO077
Purchase Agreement Audit Report	PO038		

\* Report no longer exists in R12

\*\* Template has not yet been prepared for R12 but can be updated upon request





If you are exploring the use of BI Publisher within your organisation or looking to extend your existing knowledge and usage of BI Publisher and Oracle Financials, we would welcome the opportunity to support you.

Please call us on 020 3016 5845 or email us at [enquiry@belife.co.uk](mailto:enquiry@belife.co.uk)  
We will be pleased to assist in understanding your specific requirements and ensuring that you find the best solution for your needs.



BeLife is a financial systems consultancy and Oracle Gold partner, providing expert training, coaching, consultancy and implementation to enable organisations to get the best out of Business Intelligence for Oracle Financials.

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